



June 15, 2017

**Minutes**

The Colchester Housing Authority met on June 15, 2017 for its monthly business meeting at Dublin Village. In attendance were: Robert Gustafson, Executive Director, Janet Labella, Chairperson, Marion Spaulding, Vice-chair, Todd Vachon, Secretary, and Lou DelPivo, Tenant Commissioner. The meeting was called to order at 7:02 PM.

The Secretary's minutes for April were reviewed; a motion was made by Lou and seconded by Marion to accept the minutes as submitted.

A motion was made by Marion and seconded by Lou to accept the May Financial Report as submitted by the Executive Director; the motion passed unanimously. A motion was made by Lou and seconded by Marion to accept the June Financial Report as submitted by the Executive Director; the motion passed unanimously.

***PUBLIC COMMENT-none***

***ADDITIONS TO THE AGENDA-none***

***COMMUNICATIONS***

-ongoing with contractor regarding issues with materials and timeline

***REPORT OF EXECUTIVE DIRECTOR***

- Management plan for 2017/18 has been approved.
- Rent roll has been sent to DOH—approval delayed until state passes budget. This may delay SSHP grant application as well.
- Work on SCBG bathroom renovations continues with several more issues arising, hopefully to be solved at the next job meeting on 6/16/17.
- Resident facing eviction missed second chance hearing, but was approved for a third chance hearing to be held 6-28-17.
- Wait list is currently at 55 applicants.

***REPORT OF TENANT COMMISSIONER***

-Lou reported that "Contractor issues have made Lou angry. Otherwise, everything is going well. Gardens are being planted."

***UNFINISHED BUSINESS-none***

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***NEW BUSINESS***

-Adopt a resolution that a telephone vote was held on May 25, 2016 and the board unanimously voted in favor of adopting the 2017/2018 management plan as submitted by the executive director. A motion to adopt said resolution was made by Lou and seconded by Marion. The motion passed unanimously. Resolution attached.

The meeting was adjourned at 7:35

Respectfully Yours,

Todd Vachon  
Secretary

CC: Janet LaBella – Chairperson  
Commissioners  
Rob Gustafson, Executive Director  
Rosemary Coyle, Selectwoman  
Town Clerk

Attached: Resolution on Vote in Favor of 2017/2018 Management Plan





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June 15, 2017

I, Janet Labella, Chairperson of:

The **Colchester Housing Authority**, an entity lawfully organized and existing under the laws of the State of Connecticut, do hereby certify that the following is a true and correct copy of a resolution adopted on the 15<sup>th</sup> day of June, 2017 by the governing body of the **Colchester Housing Authority**, in accordance with all of its documents of governance and management and laws of the State of Connecticut and further certify that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect.

**Resolved:** That the governing body of the **Colchester Housing Authority** conducted a telephone vote on the 25<sup>th</sup> day of May, 2017 and unanimously passed the 2017/2018 management plan as submitted by the Executive Director.

In witness whereof, the undersigned has executed this certificate this 15 day of June, 2017.

Janet Labella  
Signed

Chairman  
Title

Janet Labella  
Printed

